

## **JOB OPENING ANNOUNCEMENT**

### **Artistic Director, Sage Singers**



**Location:** Denver, Colorado  
**Applications due:** March 30, 2025  
**Decision by:** June 1, 2025  
**Stipend:** \$15,000 annually  
**Type of position:** Contract, part-time

Sage Singers is a non-auditioned, SATB choir comprised of elder members of the LGBTQ+ community and allies – the first choir of its kind in [GALA Choruses](#). Founded in October of 2018, the chorus has steadily grown to its present membership of 65 singers and support staff. The group successfully performed at the GALA Festival in Minneapolis last summer. Recent performances have sold out to enthusiastic and supportive audiences.

Please send a cover letter and resume to: [SageSingers.SearchTeam@gmail.com](mailto:SageSingers.SearchTeam@gmail.com).

## **Artistic Director – Sage Singers**

### **Job Description**

#### **Purpose of Position:**

- To provide choral direction for the chorus.

#### **Supervised by:**

- President of the Board of Directors

### **Time Commitment:**

1. Flexible hours, including evenings and weekends;
2. Minimum of approximately 3 hours per week average for rehearsals and concerts spread over approximately 9 months per year. (Note: There are breaks for summer and breaks between concerts);
3. Three major concerts; fall, winter, and spring;
4. May have 4-6 additional community performances per year;
5. Tech rehearsals prior to each concert;
6. May have additional sectional rehearsals in addition to regularly scheduled rehearsals;
7. Attend monthly board meetings (Approximately 2 hours per month);
8. Attend annual chorus retreat; and
9. Serve on regular and ad hoc committees (e.g., Music Team) as needed.

### **Responsibilities:**

1. Promote the Chorus mission and a positive atmosphere of community within the organization.
2. Provide supervision for:
  - Accompanist,
  - Assistant Director, and
  - Section Leaders;
3. Attend and facilitate all scheduled rehearsals and performances OR locate and prepare a substitute director in the event of an absence,
4. Participate in strategic planning,
5. In collaboration with the General Manager, create the yearly calendar including concert dates, tech rehearsals, rehearsal schedule, outreach events if known in advance and retreats.
  - Create the calendar and submit it to the Board of Directors at least 2 months prior to the date of first rehearsal.
6. In collaboration with the President of the Board of Directors and the General Manager, create the agenda for an annual chorus retreat;
7. Design each concert performance, including theme development and integration of guest artists, ensembles, soloists, and visual elements.
8. In conjunction with the Music Committee, research and select music for the upcoming concert. Any changes made after the original discussion/decision will be brought back to the committee for further agreement.
9. Order music and secure performance rights when necessary;

10. In collaboration with the Music Librarian, ensure that the current concert music is purchased in a timely fashion allowing for organization by the Music Librarian; (Use the Sage Singers Policy and Procedure on Handling and Acquisition of Music as a guideline.)
11. Have music and rehearsal tracks available or arrangements made to create tracks by the first rehearsal for each concert;
12. If necessity is known well in advance of the start of rehearsals, coordinate the brailing of music with the assistance of music team members before the first rehearsal for each concert.
13. If applicable, collaborate with the Treasurer for payment of technicians and musicians for each concert;
14. Serve as staff contact to the Production Team or representatives of the concert facility acting as Production Team, ensuring that technical needs, blocking, costuming, and staging details run smoothly;
15. Audition, select, and coach soloists and small group ensembles when required;
16. Select and coach section leaders;
17. Communicate regularly with section leaders regarding vocal issues, repertoire to cover in upcoming sectionals, and other musical needs;
18. Prepare and direct chorus at GALA festival.
19. Seek out collaboration opportunities with other GALA and non-GALA choruses and ensembles in the greater Denver area.
  - Obtain Board of Directors approval of all collaborations (See Policy and Procedure for Collaboration)
20. Network with other arts organizations, music directors, and community groups to increase the visibility of the Chorus and to encourage collaboration. (e.g., Attend concerts of other choral organizations.);
21. Serve as chorus contact for potential outreach events;
22. Collaborate with Assistant Artistic Director regarding outreach events;
23. Attend Board of Director meetings;
24. At least 1 week before the Board of Directors meetings, provide a written report to the secretary;
25. Participate in preparation of the chorus budget;
26. Participate in professional development; and
27. Participate in professional organizations (e.g., American Choral Directors Association, GALA Choruses, Chorus America);

## **Required Experience, Knowledge, Skills, and Abilities:**

1. B.A. or Advanced Degree in Music with an emphasis in choral conducting or equivalent conducting experience (minimum 2 years);
2. Experience conducting or working with a community-based chorus and with singers of various musical skills and experience;
3. Have an understanding and sensitivity about the unique challenges and opportunities present in the aging voice;
4. Interest in and commitment to embracing the mission of the Chorus;
5. Ability to offer strong leadership skills as well as to balance work within a team setting;
6. Flexibility in working with a diverse group of volunteers and personalities;
7. Strong communication skills, both written and verbal;
8. An ability to work within electronic media: word processing, e-mail, and internet;
9. Comfort with, and understanding of, the LGBTQ+ community;
10. Ability to effectively run rehearsals with large- and small-group work; and
11. Basic piano skills for warm-ups, sectionals, vocal placement, and etc.